

Stormwater Pollution Prevention Plan

Municipality: *Somers Point*

County: *Atlantic*

NJPDES#: *NJG0148199*

Annual Review Date: *12/5/2025*

Stormwater Program Coordinator: *Gregory Schneider*

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Form 1 – Team Members

Stormwater Program Coordinator (SPC)		
Name and Title	<i>Jason Frost, City Administrator</i>	
Phone	<i>609-927-9088 X-136</i>	Email <i>JFrost@SpGov.org</i>
Individual(s) Responsible for Major Development Project Stormwater Management Review		
Name and Title	<i>Shelby Heath, City Clerk/Registrar of Vital Statistics</i>	
Name and Title	<i>Guy Martin, Superintendent of Public Works</i>	
Name and Title	<i>Mark McCrane, Construction Official</i>	
Name and Title	<i>Greg Schneider, City Engineer</i>	
Name and Title	<i>Tom Smith, City Solicitor</i>	
Other Municipal Stormwater Team Members		
Name and Title		
Shared/Contracted Service Providers		
Provider Name	Service Provided	Term of Service

Form 2 – Revision History

Revision Date	Form # Changed	Reason for Revision (Updates to staff, policy, webpage, etc.)
6/07/10	1	Updates to Staff
11/25/10	5	Update to include Dumpster Ordinance
12/09/10	5	Update to include Storm Drain Retrofit Ordinance
04/15/11	1	Updates to Staff
01/02/14	1	Updates to Staff
12/31/15	1	Updates to Staff
09/02/16	1	Updates to Staff
12/31/16	1	Updates to Staff
12/29/17	1	Updates to Staff
02/15/22	1	Updates to Staff
12/13/23	1-12	As per NJDEP new requirements. Updated entire document
12/5/25	1	Updates to Staff
12/5/25	5	Updates to Ordinances

Form 3 – Public Announcements
Part IV.B. and C.

1. Provide the link to the dedicated stormwater webpage for your municipality.
<i>http://www.somerspointgov.org/mainpages/Public%20Works/PublicWorksStormwater.asp</i>
2. List the name and title of person(s) responsible for stormwater webpage postings/updates.
<i>Jason Frost, Administrator Department of Administration</i>
3. List the newspapers, social media outlets, websites, direct mailings (Email or postal), and other communication approaches typically used to inform/educate the public on stormwater program information and related events/activities.
<i>Town Meetings: For meetings where public notice is required under the Open Public Meetings Act ("Sunshine Law", N.J.S.A. 10:4-6 et. seq.), the City of Somers Point provides public notice in a manner that complies with the requirements of that Act. Also, regarding the passage of ordinances, Somers Point provide public notice in a manner that complies with the requirements of N.J.S.A. 40:49-1 et. seq. In addition, for municipal actions subject to public notice requirements in the Municipal Land Use Law (N.J.S.A. 40:55D-1 et. seq. Somers Point complies with those requirements.</i>
<i>Stormwater flyer mailed annually with trash and recycling calendar</i>
<i>Social Media: City of Somers Point Facebook page</i>

Form 4 – Post-Construction Stormwater Management in New Development and Redevelopment

Part IV.E.

<p>1. How does the municipality define “major development”? If it is different from the definition in N.J.A.C. 7:8, explain the difference.</p>
<p style="text-align: center;"><i>“Major development” means an individual “development,” as well as multiple developments that individually or collectively result in:</i></p> <ol style="list-style-type: none"> 1. <i>The disturbance of one or more acres of land since February 2, 2004;</i> 2. <i>The creation of one-quarter acre or more of “regulated impervious surface” since February 2, 2004;</i> 3. <i>The creation of one-quarter acre or more of “regulated motor vehicle surface” since March 2, 2021; or</i> 4. <i>A combination of 2 and 3 above that totals an area of one-quarter acre or more. The same surface shall not be counted twice when determining if the combination area equals one-quarter acre or more.</i> <p style="text-align: center;"><i>Major development includes all developments that are part of a common plan of development or sale (for example, phased residential development) that collectively or individually meet any one or more of paragraphs 1, 2, 3, or 4 above. Projects undertaken by any government agency that otherwise meet the definition of “major development” but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered “major development.”</i></p> <p><i>No different than the definition in N.J.A.C 7:8</i></p>
<p>2. Is the municipality’s stormwater control ordinance (SCO) the same as or more stringent than NJDEP’s model SCO? If more stringent, explain the difference.</p>
<p><i>Same</i></p>
<p>3. Describe the process for reviewing major development project applications for compliance with the SCO and Residential Site Improvement Standards (RSIS).</p>
<p><i>For major development projects the town is undertaking, the City Engineer is responsible for designing the stormwater management plans. These projects are reviewed by the Planning Board Engineer since designers may not be responsible for reviewing their own plans.</i></p> <p><i>The City of Somers Point already ensures that all new residential development and</i></p>

redevelopment projects that are subject to the residential site improvement standards for stormwater management (including the NJDEP stormwater management rules, N.J.A.C. 7:8 referenced in those standards) are in compliance with those standards. Our Planning and Zoning Boards ensure such compliance before issuing preliminary or final subdivision or site plan approvals under the Municipal Land Use Law.

During the approval process the Planning or Zoning Board Engineer, reviews the design plans prior to approval to ensure compliance with stormwater management regulations and all other local ordinances.

During the construction phase the City Engineer's office inspect the construction to ensure compliance with the design plans.

4. Does your municipality have a mitigation plan included in your Municipal Stormwater Management Plan and Stormwater Control Ordinance? Indicate the location of records of all variances granted.

No

5. Indicate the dates of each iteration of the township's Stormwater Control Ordinance, starting with the initial adoption and including revisions.

The original SCO was adopted on March 23, 2006. It was revised due to a NJ stormwater rule amendment on February 25, 2021.

6. Indicate the dates of each iteration of the township's Municipal Stormwater Management Plan, starting with the initial adoption and including revisions.

The original MSWMP was adopted on April 14, 2005. It was re-examined and re-adopted with no change during the re-examination of City's Master Plan on January 22, 2015.

Form 5 – Ordinances
Part IV.F.1.

Ordinance	Date Adopted	Was the DEP model adopted without change? If not, explain how the municipality's is more stringent.	Website URL	Entity Responsible for Enforcement	Fees & Fines
1. Pet Waste	11/21/85	No No Exemptions in City Ordinance	https://ecode360.com/12393117	Construction, Zoning & Code Enforcement	\$___
2. Wildlife Feeding	07/26/18	yes	https://ecode360.com/33637651#33637651	Construction, Zoning & Code Enforcement	\$___
3. Litter Control	03/09/89	No More stringent as includes ballon releases and litter from cars	https://ecode360.com/11362278#11362278	Construction, Zoning & Code Enforcement	\$__
4. Improper Disposal of Waste	9/13/18	Yes	https://ecode360.com/33637708#33637708	Construction, Zoning & Code Enforcement	\$__
5. Yard Waste	11/10/88	No, but all requirements met	https://ecode360.com/11362687#11362687	Construction, Zoning & Code Enforcement	\$___
6. Private Storm Drain Inlet Retrofitting	12/09/10	yes	https://ecode360.com/14968010#14968010	Construction, Zoning & Code Enforcement	\$___
7. Illicit Connection Ordinance	09/08/05	yes	https://ecode360.com/11362600#11362600	Construction, Zoning & Code Enforcement	\$___
8. Tree Replacement Ordinance	05/20/24	No, also applies to developments	https://ecode360.com/11363077	Construction, Zoning &	

				<i>Code Enforcement</i>	
9. Salt Storage ordinance	4/10/24	yes	https://ecode360.com/11362278	<i>Construction, Zoning & Code Enforcement</i>	
List any additional stormwater-related ordinances the municipality has adopted that address issues beyond the scope of the MS4 permit. Include adoption date, entity responsible for enforcement, and related fees and fines.					
<i>Somers Point also has a Privately-Owned Refuse Containers/Dumpsters ordinance that requires those dumpsters be covered when not in use to prohibit stormwater from entering and running through the dumpsters.</i>					
Indicate the location of records associated with ordinances and related violations and enforcement actions below.					
<i>The records associated with these ordinances are kept and maintained by the City Administrator, Jason Frost, at City Hall located at 1 West New Jersey Avenue.</i>					

Form 6 – Street Sweeping
Part IV.F.2.a.i. and ii.

1. Provide a written description and/or attach a map outlining the sweeping schedule for the following:
 - Segments of municipal roads with storm drain inlets that discharge to surface water (required at least 3 times each year)
 - Segments of municipal roads that do not have storm drain inlets but do discharge to surface water (required at least 1 time each year)

Note: Only asphalt and concrete roads need to be swept. Roads that do not have storm drain inlets and do not discharge to surface water do not need to be swept.

Streets that are being swept on monthly basis:

- a. *Owned or operated by Somers Point*
- b. *Curbed and have storm drains*
- c. *Have a posted speed limit of 35 MPH or less*
- d. *Are not entrance or exit ramps*
- e. *Are in predominately commercial areas*

The affected streets are: Bethel Road, Bay Avenue (south of Maryland) and West Laurel Drive.

The streets listed are to be swept monthly: Bethel Road, Bay Avenue, West Laurel Drive as part of the municipal stormwater regulations. Somers Point will maintain its existing street sweeping programs for all other streets which includes sweeping all streets at least once per year.

	Bethel Road	Bay Avenue	West Laurel Drive
January	XX	XX	
February			
March		XX	XX
April			
May			
June			
July			
August			
Sept.			
October			
November			
December			

2. Indicate if sweeping work is outsourced and if so, describe the arrangement.				
N/A				

Form 7 – MS4 Infrastructure
Part IV.F.2-4. and Part IV.G.2-3.

1. Municipal Storm Drain Inlets

- a. Describe how you ensure that municipal inlets without permanent wording cast into the design have been properly labelled.
- b. Describe how you ensure that municipal and private storm drain inlets have been retrofitted.
- c. Describe how you ensure that newly installed storm drain inlets include corresponding catch basins or other BMPs to collect solids.
- d. Describe when and how you conduct inspections of storm drain inlets and the criteria used to determine when they need to be cleaned.

- a. The Somers Point Public Works Department has labeled all the storm drain inlets that are along municipal streets and all storm drain inlets within plazas, parking areas, or maintenance yards that are operated by Somers Point. The label used is a fish, painted blue, using a stencil. If any labels need to be replaced or paint needs re-stenciling, the DPW crew will make the repair or repaint as needed at that time or will schedule follow up work with the DPW supervisor.*
- b. Throughout major development project construction and during repaving projects, the City Engineer performs site inspections and checks for proper storm drain inlet retrofits. Additionally, during day-to-day operations that entail driving through various areas of the City, DPW staff are instructed to observe storm drain inlets and note those that have not been retrofitted. If any are located along City roads or properties and are in areas that are known to have been repaved, they are identified by the staff for follow-up for retrofitting and the responsible entity is notified, if it is a private entity.*
- c. The City Engineer checks the plans for road projects and major developments to verify that a catch basin or some sort of BMP to capture solids is included with, or downstream of, the affected storm drain inlets.*
- d. DPW staff perform inspections of all storm drain inlets at least annually as they drive the roads of the city. The staff will either decide to stop then to remove any debris off the inlet grate and surrounding area and load the debris into their trucks for proper disposal or make a note of the location to return to conduct the cleaning within 1 week. Areas that clog and flood often during storms are inspected more regularly and prior to large, forecasted storms, and cleaned if necessary.*

2. Municipal Catch Basins

- a. Describe when and how you conduct inspections of catch basins.
- b. Describe the criteria used to determine when catch basins need to be cleaned.

- a. *Somers Point has 649 catch basins which are identified on our stormwater infrastructure map. The catch basins are split into 5 areas and marked on a City map. Each year, we inspect at least 130 (20% of the total) catch basins on rotation and ensure that all catch basins are inspected at least once within the 5-year permit cycle. Areas that clog and flood often during storms are inspected more regularly and prior to large, forecasted storms, and cleaned if necessary. Inspectors from the City Engineer's office conduct a visual inspection using a flashlight.*
- b. *If, at the time of inspection, no sediment, trash, or debris is observed in the catch basin, then the catch basin is not cleaned. All catch basins that are 40% or more full are scheduled for clean-out by a vacuum truck contractor within one month of inspection. At the time of cleaning, the catch basin is also inspected for proper function. Maintenance will be scheduled for those catch basins that are in disrepair.*

c. Municipal Conveyance System

Describe when and how inspections of MS4 conveyance systems are conducted, and the criteria used to determine when they need to be cleaned. Include a description of the equipment and techniques used.

The City goes to bid annually to award a contract to video and inspect underground stormwater pipes, since most of the conveyance system is comprised of these. The location of the pipes that are videoed and inspected are determined by the City Engineer and is based on the age and material of the existing pipes, if there have been any known sinkholes, and flooding complaints.

The City Engineer's office performs the outfall infrastructure inspections using the Department's Outfall Inspection Form when we inspect those outfalls for Stream Scouring and Illicit Discharges as noted below.

d. Municipal Outfall Inspections – Stream Scouring

Describe the program in place to detect, investigate, and control localized stream scouring from stormwater outfalls. Include a description of the equipment and techniques used.

Somers Point owns and operates 43 total outfalls. Each year, we inspect 9 outfalls (20% of the total) and the surrounding areas for scouring. If scouring is detected, we complete the Stream Scouring Investigation Recordkeeping Form. Any time we identify a new outfall (due to expansion or a change to our conveyance system or one we hadn't inventoried before), we inspect it, and check it for scouring within 30 days of identification.

In the cases where stream scouring is detected, we will attempt to trace it back to the source within 3 months. If a source is identified, the city would take corrective action if it related to municipally owned property or will ensure that the private entity(ies) perform necessary maintenance. If the city is unable to identify the source, the enforcement inspector and MS4 case manager will be notified before the end of the 3 months

Additionally, outfalls are inspected within 1 week of any complaints.

All identified scour problems will be evaluated and prioritized for remediation as soon as possible. If remediation cannot be completed within twelve months, a schedule will be submitted to the MS4 case manager prior to the twelve-month deadline. All restoration shall be made in accordance with the Soil Erosion and Sediment Control Standards in New Storm and the requirements for bank stabilization and channel restoration found at N.J.A.C. 7:13, as per our Tier A permit requirements. Prioritization of repairs will be based in part upon extent of scour, potential safety threat, and need for NJDEP permit(s).

All pertinent repair records including the date, location, type of repair, and copies of all applicable NJDEP permits will be kept in the City Engineer's office. Past repairs will be inspected annually to ensure scouring has not resumed. Appropriate repairs will be made at those outfall locations where such resumption has occurred.

e. Municipal Outfall Inspections – Illicit Discharge Detection and Elimination

Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfalls. Include a description of the equipment and techniques used. Record cases of illicit discharges using the DEP's Illicit Connection Inspection Report Form from the Department's main stormwater webpage.

Somers Point owns and operates 43 total outfalls. Each year, we inspect 9 outfalls (20% of the total) and the surrounding areas for illicit discharge. We check for dry weather discharges (72 hours after a rain event), intermittent non-stormwater flow, and discoloration or inappropriate debris (such as toilet paper) in and immediately downstream of the outfall.

If complaints are reported or if any outfalls are found to have a suspected illicit discharge, we reinspect within 30 days and sample in accordance with NJDEP's MS4 Guidance to determine if an illicit connection exists.

If an illicit discharge is detected, the city will begin the work to identify the source within 30 days. We fill out and submit the NJDEP Illicit Connection Inspection Report Forms for each suspected illicit discharge to submit with our Annual Report.

If we are unable to locate the source of the illicit connection within eleven months, the city will notify the NJDEP Enforcement Inspector and the MS4 case manager within one month of the situation and to request an extension of the investigation period.

Any time we identify a new outfall (due to expansion or a change to our conveyance system or one we hadn't inventoried before), we inspect it, and check it for illicit discharge within 30 days of identification.

f. Other Municipal Infrastructure

List the types of MS4 infrastructure in your town that require inspection but are not noted above in items 1-5. Describe when and how you conduct inspections of this infrastructure and the criteria used to determine when they need to be maintained and/or cleaned.

Infiltration Basins – Staff from the City Engineer's office performs inspections according to maintenance plans that were approved by the City for the major development. If the approved maintenance plan is not available, we typically adopt the suggested maintenance plan from the Department's BMP Manual. Updates may be made to the maintenance plan based on the Department's online guidance and in-person observations of the BMP's functionality over time. Any trash or debris gets cleaned up on the spot.

Manufactured Treatment Devices (MTDs) – Staff from the City Engineer's office performs inspections according to the manufacturer's maintenance plans that were approved by the City for the major development. Maintenance is conducted more frequently as needed if the functionality of the MTD declines. MTD inspections involve removal of the covering to examine the interior of the structure.

g. Stormwater Facilities Not Owned or Operated by the Municipality

Describe your program for ensuring adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the municipality. This should include your plan for ensuring annual inspections are being done on these private properties and describe how you record the locations and logs associated with private infrastructure.

The City maintains a GIS database of the location of each non-municipal stormwater facility and the associated inspection/maintenance records.

Staff from the City Engineer's office performs inspections of stormwater basins annually to make sure they are functioning as designed.

For all stormwater infrastructure, each December, Somers Point sends out a form to all private stormwater facility owners for them to complete and return to the city by January 15th for the previous year. The form requires the location and type of each stormwater facility on the property and the dates and details of inspections, maintenance, cleaning, and repairs that were performed. The form requires certification by the property owner that the stormwater facilities are functioning as designed, approved maintenance plans were followed (where appropriate) and has an area to explain if this is not the case.

In instances where the owners do not perform the necessary maintenance, the city may perform the maintenance and bill the owner.

When we receive these forms, we update our database. If we do not receive responses from an owner by the end of January, we will follow up with them by the end of the first quarter.

h. Infrastructure Records

Indicate the location of records related to stormwater infrastructure inspection, cleaning, maintenance, and repair activities.

Somers Point keeps an inventory list of all stormwater infrastructure (municipal and private) with records of inspections, cleanings, routine maintenance work, investigations of illicit connections and scouring near outfalls, and repairs that have been done as well as those projected for completion each year. These records are kept in the City Engineer's office.

Form 8 – Community-wide Measures

Part IV.F.2.

<p>1. Herbicide Application Management Describe your program for preventing herbicides from being washed into the waters of the State and to prevent erosion caused by de-vegetation.</p>
<p><i>Somers Point does not apply herbicides at all. We do all de-vegetation by mowing or clipping and have not experienced erosion because of this practice.</i></p>
<p>2. Excess Deicing Material Management Describe your program for ensuring that excess salt piles are removed in a timely manner after storm events.</p>
<p><i>Somers Point's DPW staff are trained to shovel up excess salt piles that remains on roadways and parking areas within three days (72 hours) after the storm is over, conditions permitting. The salt is collected in a covered trash bin on the truck and the salt is reused during the next storm.</i></p>
<p>3. Roadside Vegetative Waste Describe your program for ensuring proper pickup, handling, storage, and disposal of wood waste and yard trimmings generated by the permittee along municipal roads or on municipal properties (trimming trees, mowing, etc.).</p>
<p><i>Since mower bags are not used, DPW staff are instructed to mow those areas so that they can direct the exit chute from the mower back onto the grass itself, and not out into the street, parking areas or area near a storm drain inlet, etc.</i></p>
<p>4. Roadside Erosion Control Describe your program to detect and repair erosion along municipal roadways.</p>
<p><i>As DPW staff perform annual storm drain inlet inspections as noted above, they also check for erosion of shoulders, embankments, ditches, and soils along roads. If they notice any such erosion or sedimentation collecting in areas, including in the waters near the road, they log it in the maintenance schedule and fix the issue within three months. We either plant vegetation or use other methods, such as riprap in areas prone to erosion along roads to promote soil stabilization as described in the Standards for Soil Erosion and Sediment Control. We will contact our MS4 Case Manager for guidance for cases where planting will not remedy this issue.</i></p>

Form 9 – Municipal Maintenance Yards & Other Ancillary Operations
Part IV.F.5.

Please complete a separate Form 9 for each yard or site. Indicate the number of yards/sites the municipality owns or operates: _____

1. Site Name and Address	
<p><i>Somers Point Public Works Yard</i> <i>830 Centre Street</i> <i>Somers Point, NJ 08244</i></p>	
2. Monthly Site Inspections	
<p align="center">Describe the nature of inspections conducted at this site and the location of inspection logs.</p> <p><i>Daily inspections are conducted by DPW crew during daily operations. A trained DPW crew member walks the whole site at least once each month to ensure that all materials and machinery stored outside are stored in such a way that minimizes exposure to stormwater, ensuring the materials are on impervious surfaces as required, and completely covered. Remedial actions taken during inspection, as well as those that are still needed, are noted in the inspection log. Follow-up actions are scheduled for completion within one week. Specifically, we check if outdoor containers are covered and placed on spill platforms or clean pallets and labels are in good condition. We check that spill kits are accessible near liquid transfer areas. We check if bulk liquids are protected with secondary containment and that all accessories (hoses, valves, etc.) are in good condition and within the containment area. We check that all outdoor refuse containers and dumpsters are always covered. We keep all inspection records in the DPW office.</i></p>	
3. Inventory List	
<p align="center">List all materials and machinery that are potentially exposed to stormwater.</p>	
Materials	Machinery/Equipment
<i>Scrap tires</i>	<i>Lawn Mowers</i>
<i>Catch Basin cleanout materials</i>	<i>Street Sweeper</i>
<i>Cold Patch</i>	<i>Vacuum Truck</i>
<i>Temporary Storage of Leaves</i>	<i>Backhoe</i>
	<i>20-yard roll off dumpster</i>
	<i>Fuel Tank</i>

<p>4. Discharge of Stormwater from Secondary Containment Describe the process in place for discharging stormwater from secondary containment areas where outdoor containers are stored.</p>	
<p><i>No secondary containment areas used as brine and used oil tanks are located indoors</i></p>	
<p>5. Fueling Operations Does fueling occur on site? If so, describe the BMPs in place to minimize contamination of stormwater from fueling activities. If not, explain where fueling takes place.</p>	
<p><i>Yes, we fuel on site. We use drip pans and block storm sewer inlets during bulk fueling and have staff present to observe the process. We have signs posted in the fueling area prohibiting topping off and posting emergency contacts. A spill kit is located at the fueling pumps.</i></p>	
<p>6. Vehicle/Equipment Maintenance and Repair Do you perform maintenance and repair on site? Is this conducted indoors or outdoors? If outdoors, describe the BMPs in place to minimize contamination of stormwater from maintenance and repair activities.</p>	
<p><i>Approximately 90% of our vehicle maintenance is performed inside. Any maintenance or repairs that are performed outdoors include the use of tarps and drip pans to collect motor vehicle fluids. All outdoor repairs are conducted within a designated area.</i></p>	
<p>7. Wash Wastewater Containment Do you wash vehicles on site? If so, describe the BMPs in place to minimize contamination of stormwater from these activities. Note that on site containment structures require annual inspections by a NJ licensed professional engineer. If not, explain where vehicle washing takes place.</p>	
<p><i>All vehicles are washed in a self-contained wash bay that collects the wash wastewater and is discharged into the sanitary sewer system.</i></p>	

<p>8. Salt and Other Granular De-icing Materials Do you store salt and other granular deicing materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>Somers Point stores its deicing salt and stockpiles contained in a “salt shed”. This shed is a wooden building, constructed over a concrete slab of floor. This facility is inspected at least monthly, to ascertain that the integrity of the storage facility is maintained. The City of Somers Point does not store sand for use in deicing.</i></p>
<p>9. Aggregate Material, Wood Chips, and Finished Leaf Compost Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>We do store these materials on site in three-sided storage bays where the openings are situated on an upslope and more than 50 feet away from any stormwater inlets and surface water. Any material left on the ground outside of the bays is swept up and put back in the storage bay</i></p>
<p>10. Cold Patch Asphalt Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>We store cold patch asphalt indoors.</i></p>
<p>11. Street Sweepings and Storm Sewer Cleanout Materials Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>Our cleanout materials are temporarily stored in a 20-yard roll off dumpster dedicated to these materials which is covered with a tarp when not actively being filled. The dumpster is regularly checked for damage or leaks. The dumpster is hauled off for proper disposal when it is full or every 4 months, whichever is sooner.</i></p>
<p>12. Construction and Demolition Waste, Wood Waste, and Yard Trimmings Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>

These are not stored on site

13. Scrap Tires

Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.

All scrap tires are stored indoors.

14. Inoperable Vehicles and Equipment

Do you store inoperable vehicles or equipment on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater. If not, explain where they are stored.

We do store inoperable vehicles onsite and we utilize drip pans and tarps to prevent stormwater run-on or run-off. Any equipment or vehicles that are stored are also inspected monthly.

Form 10 – Training

Part IV.F.6-10.

Stormwater Program Coordinators
Describe the training provided for the municipal Stormwater Program Coordinator.
<p><i>Stormwater Program Coordinator (SPC) must ensure appropriate staff receive training on topics in the chart below as required due to job duties assigned within three months of commencement of duties and again on the frequency below. Indicate the location of associated training sign in sheets, dates, and agendas or description for each topic.</i></p>

Topic	Municipal Employees Examples: in-person or virtual group sessions, e-Learning, field trainings, and videos
Describe the training provided for municipal staff.	
SPPP	<p><i>Somers Point trains staff whose job duties support the stormwater program. Training on the site-specific details in the SPPP, review MS4 permit requirements, and record-keeping is conducted annually via combined in-person/virtual training.</i></p>
Construction Site Stormwater Runoff	<p><i>Staff responsible for inspections of construction projects that disturb one acre of soil or more, are trained annually on related MS4 permit conditions. Property owners must obtain a 5G3 permit from NJDEP prior to commencement of construction activities and must comply with their approved soil erosion and sediment control plan.</i></p>
Post-Construction Stormwater Management in New and Redevelopment	<p><i>Staff responsible for implementing stormwater permit requirements receive an annual review of the fundamentals of the municipality’s post-construction stormwater management program to address stormwater runoff. Training explains the municipality’s definition of major development and the interconnection among the Stormwater Management rules at N.J.A.C. 7:8, the Storm City SCO, stormwater permit conditions, the Department’s BMP Manual, and Guidance Documents. For example, we identify where the Department’s maintenance guidance is available on the website for DPW staff reference when an approved maintenance plan does not exist.</i></p>
Community-wide Ordinances	<p><i>Staff responsible for approving and/or enforcing stormwater-related ordinances receive annual training on related MS4 permit</i></p>

	<i>conditions and to review the purpose of each ordinance and what steps to take if violations are reported.</i>
Community-wide Measures	<i>Staff responsible for conducting activities associated with community-wide stormwater management measures attend annual training to discuss the MS4 permit requirements and town specific measures employed to comply with the street sweeping, storm drain inlets (labeling, retrofitting, and installations), herbicide application, de-icing operations, roadside vegetative waste, and roadside erosion control requirements. Information is also presented regarding current best management practices, safety equipment and procedures, frequency of activities, and proper documentation of work.</i>
Stormwater Facilities Maintenance	<i>Staff responsible for conducting activities associated with inspections, maintenance and repair of stormwater infrastructure attend annual training on the MS4 related permit requirements. This training details what infrastructure is to be maintained according to approved manufacturers' maintenance plans, versus the remaining infrastructure that is to be maintained according to the NJDEP's BMP Manual. Training also includes requirements for current BMPs, safety equipment and procedures, frequency of activities, and proper documentation of work. All types of stormwater infrastructure in the City are addressed in the training, which includes but is not limited to storm drain inlets, catch basins, piped and open swale MS4 conveyances, stormwater infiltration basins, and manufactured treatment devices.</i>
Municipal Maintenance Yards and Other Ancillary Operations	<i>Staff responsible for conducting activities associated with our municipal maintenance yard and salt yard attend annual training to discuss related MS4 permit conditions, current best management practices, safety equipment and procedures, frequency of activities, and proper documentation of work.</i>
MS4 Mapping	<i>The City Engineer's office who prepare and submit our electronic mapping of stormwater infrastructure attend annual training to review the MS4 permit requirements for electronic mapping.</i>
Outfall Stream Scouring	<i>Staff responsible for conducting inspections and repairs of stormwater outfalls attend annual training to discuss how to</i>

	<i>identify, remediate, and document cases of stream scouring as described in the MS4 permit. Training also includes current best management practices, safety equipment and procedures, frequency of activities, and proper documentation of work.</i>
Illicit Discharge Detection and Elimination	<i>Staff responsible for conducting inspections and repairs of stormwater outfalls attend annual training to discuss how to identify, remediate, and document cases of illicit discharge as described in the MS4 permit. Training also includes current best management practices, safety equipment and procedures, frequency of activities, and proper documentation of work.</i>

Stormwater Management Design Reviewers
Describe the training provided for individuals responsible for reviews and approvals of stormwater management designs.
<i>Individuals who review and approve stormwater management designs for major developments on behalf of the municipality are required under the MS4 permit to attend the mandatory NJDEP Stormwater Management Design Review course at least once every 5 years. They are required by the MS4 permit to also attend mandatory NJDEP training on amendments to the stormwater management rules at N.J.A.C. 7:8.</i>

Municipal Board and Governing Body Members
Describe the training provided for members of the planning/zoning board and municipal council.
<i>Within 6 months of joining town council or the planning or zoning board, each member is required under the MS4 permit to watch the NJDEP video titled, Asking the Right Questions in Stormwater Review https://nj.gov/dep/stormwater/asking_the_right_questions.html.</i>
<i>Each term thereafter, members are required to watch another NJDEP video from the choices provided on the stormwater training webpage:</i>
<i>Stormwater Management Rules Applicability https://nj.gov/dep/stormwater/training.htm</i>
<i>Stormwater Management Rules Planning https://nj.gov/dep/stormwater/training.htm</i>
<i>Stormwater Management Rules Design & Performance https://nj.gov/dep/stormwater/training.htm</i>
<i>Stormwater Management Rules Safety https://nj.gov/dep/stormwater/training.htm</i>

Stormwater Management Through General Permit for MS4s
<https://nj.gov/dep/stormwater/training.htm>

Training Records

Indicate the location of training records for the above required training.

Logs of all training including the type of training, date conducted, attendees and trainers are kept in the public work's office

Form 11 – MS4 Mapping
Part IV.G.1.

1. Provide a link to the most current MS4 outfall/infrastructure map.	
<i>http://www.somerspointgov.org/mainpages/Public%20Works/PublicWorksStormwater.asp</i>	
2. Indicate the total of each type of MS4 infrastructure listed below (due 01 Jan 2026).	
a. MS4 outfalls	<i>43</i>
b. MS4 ground water discharge points (basins or overland flow infiltration areas)	<i>TBD</i>
c. MS4 interconnections	<i>TBD</i>
d. MS4 storm drain inlets	<i>655</i>
e. MS4 manholes	<i>TBD</i>
f. Length of conveyance (channels, pipes, ditches, etc.)	<i>TBD</i>
g. MS4 pump stations	<i>1</i>
h. MS4 stormwater facilities (any that are not listed above)	<i>TBD</i>
i. Maintenance yard(s) and other ancillary operations	<i>1</i>
3. Describe how the municipality’s outfall/infrastructure map is reviewed and updated to reflect any new or newly identified MS4 infrastructure (e.g., an outfall is closed, a new basin is constructed, ownership of an outfall has changed, etc.).	
<i>The City Engineer is in the process of identify all structures currently and new infrastructure will be updated annually</i>	
4. Describe how the municipality will create and update its MS4 Infrastructure Map.	
<i>The City Engineer will complete the MS4 Infrastructure Map. The City Engineer’s staff will work with our DPW staff to locate and map all stormwater infrastructure around town until all infrastructure is mapped. The City Engineer’s staff will then convert all data into Shape files and submit to our MS4 Case Manager before the mapping deadline of 01 Jan 2026.</i>	

Form 12 – Watershed Improvement Plan
Part IV.H.

1. Describe how your municipality is developing its Watershed Improvement Plan.
<p><i>Somers Point is gathering data to meet the requirements for the phase 1, Watershed Inventory Report, which is due and will be posted on our stormwater webpage by 01/01/2026.</i></p> <p><i>We have been expanding on our stormwater infrastructure map to include these requirements. We have included the Somers Point. Environmental Commission and other stakeholders in our discussions to identify opportunities for public participation and education sessions.</i></p>
2. Describe any regional projects or collaboration efforts with other municipalities.
<p><i>None at this time</i></p>
3. Indicate the location of records related to all public information sessions and meetings for discussions of the Watershed Improvement Plan.
<p><i>Logs of all comments received during public information sessions and minutes from meetings will be kept in the municipal clerk's office.</i></p>